

# Application to Renew a Hackney Carriage or Private Hire Drivers Licence

Local Government (Miscellaneous Provisions) Act 1976  
Town Police Clauses Act 1847

## LICENCE DETAILS

1	Licence number	
2	Licence applied for (tick)	<input type="checkbox"/> Private Hire <input type="checkbox"/> Hackney Carriage <input type="checkbox"/> Combined
3	If granted, for how long would you like your licence to remain in force?	<input type="checkbox"/> 1yr <input type="checkbox"/> 3yrs

The standard duration is 3 years. If you wish to be considered for a 1 year licence, please explain why your individual circumstances justify making an exception to the standard.

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## APPLICANT DETAILS

4	Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other (please state)
5	Name	
6	Previous Name(s)	
7	Address	
8	Email address	
9	Date of birth	
10	N.I. number	
11	Telephone Number	

## DVLA LICENCE DETAILS

12	DVLA Licence number	
13	DVLA Check Code*	

All drivers are required to obtain a code from the DVLA by visiting [www.gov.uk/check-driving-information](http://www.gov.uk/check-driving-information) or calling 0300 083 0013.

Please either enclose print-out from DVLA website or make it clear if letters are UPPER CASE or lower case.

**MEDICAL CONDITION**

<b>14</b>	Has your medical condition deteriorated in any way since your last application? If yes, please provide details. Continue on a separate sheet if necessary.	<input type="checkbox"/> Yes <input type="checkbox"/> No
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**CONVICTIONS/CAUTIONS**

<b>15</b>	Have you been convicted of any offence or received a caution, driving licence endorsement, fixed penalty or community resolution since your last application? If yes, please provide details of any offences below (including all motoring OR criminal offences).  <b>Note: You must include "spent convictions" as defined by the Rehabilitation of Offenders Act 1974</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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	Date	Offence	Court	Sentence
i				
ii				
iii				

**RIGHT TO WORK IN THE UK**

<b>16</b>	Your right to work in the UK will be checked as part of your licensing application and therefore you may be required to produce documentary evidence. Any document(s) produced will be copied and the copy retained by the licensing authority. The original document will be returned to you.
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- I have previously produced one or more original documents (from List A overleaf) with an application made after 1<sup>st</sup> December 2016.
- I have produced, as part of this application, one or more original documents (from either list of acceptable documents overleaf) in person to a member of the Licensing Team.

**SIGNATURE AND DECLARATION**

<b>17</b>	It is a criminal offence to make a false statutory declaration in connection with an application.
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- I hereby declare that the above information is true to the best of my knowledge.
- I hereby authorise Hambleton District Council to check the details on my DVLA licence using the code provided.
- I hereby declare that I have not been advised by any medical practitioner or similar qualified person or body to notify the DVLA or the council of any medical condition that may affect my ability to drive a motor vehicle.

<b>18</b>	Signature of applicant	
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<b>19</b>	Date of signature	
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This authority is under a duty to protect the public funds it administers, and to this end, may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing and administering public funds for these purposes.

For further information, see [www.hambleton.gov.uk](http://www.hambleton.gov.uk) or telephone the Licensing Team on 01609 779977.

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Office Use Only

**S508 Hackdriver or 092DRI   £**

Temporary or Official Receipt No:

**List A (if the applicant produces one of the following documents, there are no restrictions on their right to work in the UK and therefore, once the licensing authority has undertaken the necessary check, it will not need to repeat the check when the licence holder subsequently applies to renew his/her licence):**

1. A passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK.
2. A passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
3. A Registration Certificate or Document Certifying Permanent Residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
4. A Permanent Residence Card issued by the Home Office to the family member of a national a European Economic Area country or Switzerland.
5. A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
6. A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
7. A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
8. A full birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
9. A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
10. A certificate of registration or naturalisation as a British citizen, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

**List B (if the applicant produces one of the following documents, there are restrictions on his/her right to work in the UK and therefore the licensing authority cannot issue the licence beyond the expiry date of the permission to work. The immigration status must be checked for every renewal).**

1. A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to do the type of work in question.
2. A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to do the work in question.
3. A current Residence Card (including an Accession Residence Card or a Derivative Residence Card) issued by the Home Office to a non-European Economic Area national who is a family member of a national of a European Economic Area country or Switzerland or who has a derivative right of residence.
4. A current Immigration Status Document containing a photograph issued by the Home Office to the holder with a valid endorsement indicating that the named person may stay in the UK, and is allowed to do the type of work in question, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
5. A Certificate of Application issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a family member of a national of a European Economic Area country or Switzerland stating that the holder is permitted to take employment which is less than 6 months old together with Verification from the Home Office Evidence and Enquiry Unit. The licence may be granted for six months from the date of the Certificate of Application.
6. A Verification issued by the Home Office Evidence and Enquiry Unit to the council, which indicates that the named person may stay in the UK because they have an in-time application, appeal or administrative review and which is outstanding. The licence may be issued for six months from the date of the licence decision.