



**APPLICATION FORM FOR A TEMPORARY ROAD CLOSURE ORDER
TOWN POLICE CLAUSES ACT 1847 SECTION 21**

<i>For office use only</i>
Date received

Please complete in BLOCK LETTERS

Incomplete applications will NOT be accepted and will be returned

1. ORGANISATION/APPLICANT DETAILS- please provide details of person or organisation responsible for the planning of the event

Mr/ Mrs/ Miss/ Ms

First Name Surname

Address

.....

.....

Postcode

Preferred Contact Telephone Number.....

Email Address

2. DETAILS OF PROPOSED EVENT

2.1 Name of event (e.g. Military/Remembrance Sunday)
.....

2.2 Period of closure
Date.....Time FromTime To.....

2.3 Location of proposed event (e.g. High Street, Northallerton)
.....

2.5 Have you held this event before in the District? **Yes / No**
If "Yes", what was the date of the last event?

2.6 Please state the road names and start and finish points of the road(s) to be closed

ROAD (S) TO BE CLOSED	LENGTH OF ROAD (FROM JUNCTION TO JUNCTION)	TIME OF CLOSURE
<i>e.g. High Street</i>	<i>From its junction with Zetland Street to its junction with South Parade</i>	<i>15:00 until 17:00</i>

2.7 Please indicate the type of closure required

Full Closure Rolling Closure Footpath Closure

2.8 Alternative Route If your event is a full closure please list the names of ALL the roads proposed for the alternative route

.....
.....
.....

Please submit a clear plan showing the proposed road to be closed coloured red and an alternative route coloured green.

2.9 Please attach confirmation from the Police stating they are responsible for the Traffic Management of the event.

3. OTHER

3.1 Do you require a Temporary Events Licence? Yes/No

3.2 Do you require a Licence for money to be collected for a charitable purpose? Yes/No

3.3 Do you require a Licence to serve alcohol? Yes/No

(If you answered “yes” to any of the above please provide necessary details which will be passed onto our licensing team for processing.

4. DECLARATION

I HEREBY CONFIRM THAT:

- The application is made on behalf of
("Event Organiser(s)")
- The information provided in support of this application is complete and true
- The Event Organiser accepts that the Event Organiser (and not Hambleton District Council/Richmondshire District Council) is responsible for the safe, orderly and proper conduct of the event and the implementation of the closure
- I understand that incomplete applications will NOT be accepted and will be returned

SIGNED DATE

Please allow a minimum of 10 weeks prior to the event for your application to be processed.

Return all applications to: Legal Services, Hambleton District Council, Civic Centre, Stone Cross, Northallerton, North Yorkshire, DL6 2UU