



STEERING COMMITTEE MEETING - WEDNESDAY 25th June 2008

Minutes

- 1. Present** – Lindsay Ross, Ellen Storm, Alan Nuttall, Colin Musgrave, Ted Naisbitt, Jan Marshall, Mark Haynes
- 2. Apologies** – Cllr. Dadd, Alison Cramb, Tony Jordan, PC Kev Brookes, Freda Roberts, John Bell, Mick Jewitt, Peter Cole
- 3. Minutes of the Last Meeting held 21st May 2008**

World of James Herriot – Cllr. Dadd had requested that there was an amendment to the minutes as first issued under item 6 so that the last sentence of the second paragraph reads 'In Alison's view'. The number quoted of 35,000 was also amended to read 30/35000.

Otherwise accepted as a true record

4. Actions & Matters Arising

Carrs Field – Tony Jordan has requested that the project is kept on the agenda and is not withdrawn from the S106 list of projects. He has also asked to be informed of who is in disagreement about the area as being a suitable venue for young people.

There were several reasons for this comment which came from a number of sources. When Thirsk Town Council initially managed Carrs Field, before it was placed into the hands of the Trust, support was requested from HDC who felt unable to support development of the facility because its location does not make it a good venue for young people. This is also concurs with the National Association of Playing Fields guidance in respect of the proximity to housing. These concerns were demonstrated to be realistic given the experience of the skateboard park.

TRI are not unsupportive of the concept of the development of Carrs field but cannot lend full support to this until there is more detail on the nature of the project. TRI would therefore request more information on the Trusts intentions in order to better consider if or how to support the areas development. There may be uses for the area that would benefit young people that are better suited to its location e.g. working in partnership with the Town Council to use this and adjoining land to develop an environmental educational resource/nature reserve.

Engage – was well attended in the main but being split across two venues meant that whilst the Town Hall was busy, those organisations in the Court House did not get as many visitors.

5. Confirmation of Election of Officers

Previously agreed officers to be elected are:

Vice Chair (1) – Mick Jewitt

Vice Chair (2) – Ted Naisbitt

A second vice chair was nominated to provide adequate coverage in the absence of the chair. The constitution will be amended at the AGM if required to permit this.

Treasurer – Alison Cramb

Secretary – Peter Cole

Chairs position is still to be decided –

Della Canning - has considered the position but has declined at this moment in time .

Barry Dodds - has declined due to other community commitments.

Barry Hitchin - position is unclear, Lindsay has been unable to discuss the role with him.

Judy Bell - has been asked but doesn't think that given her level of involvement in TRI that she would be the best candidate.

Peter Walker - suggested by Alan Nuttall, would like to be considered, and sounds like he has the attributes of a good chair for TRI, his CV was discussed at the meeting. Lindsay will organise a meeting with him to include Ted and Mick to further discuss this. He will also be invited to the Mid-Summer Forum to learn more about TRI. **Action: LR**

6. Annual Reports:

- **Chair's Report** – Circulated earlier today for comment. One error noticed Eng-age event was June not July as stated. Updated copy to be distributed with minutes. **Action: MH**
- **Finance Report** – An update of the current financial position was circulated. A copy will be attached at the end of the minutes. A financial summary covering the period since the last AGM should be produced for the AGM **Action: MH**

7. Project & Sub Group Update

- **Hambleton Renaissance Business Plan** – the following comments supplement the update circulated the with meeting papers
 - **Sensory Garden** - it is expected that after Friday 27th June legal issues will be resolved and that development of the gardens can begin in earnest. The contractor selected to repair the walls has had difficulty in getting a method statement from the scaffolding subcontractors and this is required for the Environment Agency application for works in the beck. Should ensure that when developed that the area is included in the Alcohol Ban currently being implemented. **Action: MH/PC**
 - **CoRE & 14-19 Training Provision** – Report provided by the Rural Academy in response to the CoRE report did not provide the information expected. Peters contacts with the education sector are helping to gain better links with education providers. It is hoped that more progress can be made given improved links with the Area Learning Partnership etc. as there remains frustration at the lack of progress made on this issue.

- **Thirsk Station** – There are still a number of issues surrounding the station which need to be resolved especially in regard to accessibility. Further approaches should be made to Network Rail to encourage improvements. A number of improvements have been made after raising them with Network Rail e.g. Car Park drainage. Outstanding issues should be identified and further lobbying or Network Rail, from a positive perspective, should be undertaken. **Action: PC/ES/TN**

- **Other TRI Projects:**

- **Kilburn Projects** – MH unable to get an update on this project so Mark or Peter will ensure an update is provided for the next meeting. **Action: MH/PC**
- **Children's Centre** – open days being held this week, centre has been handed over although some snagging issues to be resolved. An official opening will be held soon. TRI should have a visit or perhaps try to hold a meeting there. **Action: JM/PC to organise**
- **Thirsk Skatepark** – project is still seeking funding additional to the £50k from the Big Lottery fund. Funding is needed, amongst other things, to get the contamination survey undertaken as the lottery funds cannot be used for this purpose. They have established a committee with a variety of representatives.
- **East Thirsk Play Area** – have got £43k from Big Lottery play scheme but more funds will be required as scheme envisaged will be of the order £60k. NYCC Area Committee funding application has been turned down but the reasons for this are not yet known, there may be an opportunity to re-apply. Need to wait and see the reasons for refusal but as play schemes in other areas have been supported by the Area Committee may have to approach Cllr. Dadd to see if this decision can be reconsidered. **Action: JM/MH/PC**
- **Thirsk Contact Centre** – Paul Staines is awaiting Broadacres to resolve DDA compliance despite HDC chasing for progress reports etc. May be other avenues or people that could assist with this e.g. NYCC No Wrong Door initiative, Sue Grant – HDC Benefits Manager. It was suggested that TRI should approach the CEO of NYCC and HDC to ask why this cannot be achieved given it hits many of the HDC and NYCC customer service targets. Ted and Jan to provide an update on issues and targets this will hit to provide the basis of a letter. **Action: TN/JM**

- **TRI Sub Group Updates**

- **Thirsk Events Group** – notes of meeting of 21st May previously circulated

9th August – will be street entertainers in the Market Place during the day including a Punch & Judy Show, Balloon Modeller/walkabout Magician and Face Painting. The Victorian Street Theatre originally approached could not make the date, but apologised for this and have offered a free performance at a later date.

10th August – Event is arranged and the poster and publicity is ready to go. One or two costs are to be confirmed but currently costs are within budget, a summary is as follows :

Music Acts	£1360
Staging, Lighting, power etc.	£2615.75
Administration Expenses	£450
Insurance, Safety, First Aid & licences	£1364.87
Total	£5790.62

The French Market and fair should generate a small income. All is booked and will be held irrespective of the weather. Colin is handling the PR, posters are ready to print and will then be distributed. Local press and radio will be used to promote the event.

Events Guide – First issue has been published and delivered to Thirsk households, a stock is available at the TIC. Need to ensure July events on are posted on the site. The August/September next edition needs to be developed asap and need to ensure it is distributed ahead of festival.

- **Tourism Group** – No further updates at this stage, the next meeting is to be held on 16th July.
- **Thirsk Safe Group** – the last meeting was at Borrowby and was well supported by the police. Bill Austin from Sowerby is the new chair of the Safe meetings. The Safe meetings are not area specific and any one from the wider Thirsk area can attend. Moving around the parishes is intended to encourage wider participation by the villages surrounding Thirsk, and provide an opportunity for their concerns to be raised, but are not exclusive discussions about issues in that parish. WLR is to attend Bedale Group to see how they operate. Details of next Bedale meeting to be passed to Lindsay and Bill Austin. **Action: PC/LR/BA**

7. Any Other Business

- **TRI Mid-Summer Forum** – currently 51 people have responded saying that they will attend. It was decided that given the timing of the event and the calibre of the speakers that there should be a buffet. An outline budget of £550 for the event was agreed.
- **Lidl** – there is a lot of support for a planning application for a new store near Tesco's. However there is a small concern that it may take away some business from town centre and the potential increase in traffic that could result.
- **Car parking charges** - has been agreed by HDC. Whilst there are concessions for Thirsk the situation needs to be monitored to see what impact it has on the town centre.
- **Rotary representation** – the new Rotary president is Gillie Gill who will be the new Rotary rep. Alan will forward contact details so she can be on the TRI distribution list.

8. Dates for Future Meetings

2 nd July (Mid-Summer Forum)	20 th August	24 th September
22 nd October	19 th November	17 th December

TRI Current Account Balance as per statement of 30th May **12254**

Expenses

Outstanding cheques issued
186 Thirsk Engage 250
187 Castle Print 260

Other budgeted expenses

TRibune 1500
Events for Festival (9/9/8 and during following week) 1500
Event of 10/8/8 6193
Events Guide Distribution 90

Room hire for Safety Thirsk Meetings 100

Expenses Subtotal **9893**

Receipts

Receipts Subtotal **0**

SUMMARY

Current Balance 12253.89
Less Expenses 9893 -
Plus Receipts 0 +

ACTUAL WORKING BALANCE **2360.9**

Other income expected

NTS 1000
WHL 1000

Expected Income Subtotal **2000**

Plus Expected Income **2000 +**

EXPECTED WORKING BALANCE FOR 08/09 **4360.9**