



Minutes of meeting and AGM held on Thursday 25 June 2009 at Broadacres HQ, Northallerton

Present: David Kerfoot – Kerfoot Group Ltd (Chair)
Rosemary Taylor – Safer Communities Theme Group Chair
Peter Simpson – Hambleton District Council
Sam Swinbank – Hambleton District Council
Councillor Arthur Barker – Hambleton District Council
Chief Superintendent Javad Ali, North Yorkshire Police
Seamus Breen – Adult and Community Services, North Yorkshire County Council
Rev Michael Webster – Churches Together in Northallerton & District
Gary Hughes - IDeA
Ernest Opuni - IDeA
Kevin Holt – Hambleton & Richmondshire Rural Transport & Access Partnership
Neil Irving – North Yorkshire County Council
Colin Bailey – York and North Yorkshire Partnership Unit
Jean Wooler – Hambleton Forum for Voluntary Agencies and CAB
Lindsay Ross – Severfield Rowen PLC and Business Forum of LSP
Richard Clayton – South Tees Hospitals NHS Trust
Stuart Simpson – North Yorkshire Fire and Rescue Service
Yvonne Castle – YC Change
Sue Maddison – North Yorks DAT
Squadron Leader David Mann – RAF Leeming
Bill Cross – Rural Action Yorkshire
Kate Needham – NHS North Yorkshire and York

Apologies: Mike Riby – Environment Agency
Simon Firth, Environment Agency
Councillor John Fletcher, NYCC
Mike Barningham – Bedale and Area CIP Group
David Bramhall – North Yorkshire Probation Board
Dennis Davies – 4th Regt RA
Mick Jewitt – Hambleton District Council
Councillor Bob Baker – Hambleton District Council
Paul Lightfoot - Broadacres
Phil Kirby – Primary Care Trust

1 Chair's Report – Reflections of Outgoing Chairman

David Kerfoot wished to thank members of the Board for supporting him during the past four years as Chairman. He acknowledged the achievements of the Board over the past four years, which included community engagement, securing funding and the projects delivered. He referred to the challenges ahead, including raising the profile of the Hambleton Strategic Partnership. David paid particular tribute to Sam Swinbank, Mick Jewitt, Peter Simpson, Councillor Arthur Barker, Lyndsay Ross, all the Chairs of the Area Groups and Theme Groups and to Rosemary Taylor for agreeing to take over as Chair.

2 (a) Election of Chairman

Agreed:

That Rosemary Taylor be elected Chairman of the Partnership for the ensuing year.

Rosemary Taylor (In the Chair)

Rosemary paid tribute to David's term of office and a gift was presented on behalf of the partnership.

2 (b) Election of Vice-Chairman

Agreed:

That Hazel Kirby be elected Vice Chairman of the Partnership for the ensuing year.

3 Introductions and Apologies

The Chair welcomed everyone to the meeting and for the purposes of new members in attendance, asked those present to introduce themselves.

4 Minutes of the meeting held on Thursday 19 March 2009 and Matters Arising

The minutes were confirmed as a correct record. There were no matters arising.

ITEMS FOR DECISION

5 Draft Comprehensive Area Assessment (CAA) Improvement Plan (incorporating feedback from the Executive Group)

Rosemary Taylor gave an introductory presentation on the CAA, making reference to the Self Evaluation, Peer Review, Audit Commission Report, refreshing the Hambleton Plan and the Improvement Plan.

Gary Hughes and Ernest Opuni facilitated sessions on challenging the Improvement Plan which had been updated following the Peer Review and sought agreement, as a Partnership, on the key improvement outcomes and the role of the LSP Board in the implementation.

The key points fed back from the sessions were:-

- Clear messages and dialogue for and from different groups
- Demonstrate added value
- Clear Partnership priorities
- Need as community leaders to look to the future
- Facilitating discussions to identify issues as a Board
- Using Task and Finish Groups for collective issues
- Underpinning outcomes for strategic actions
- Respond to headlines
- Performance Management
- Sustainability
- Adoption of longer term vision split into short 3 year cycles.

Agreement was sought from the Board on the way forward taking into account some of the points raised in the sessions.

Agreed:

That:-

- (1) the principle of using Task and Finish Groups to develop the strategic improvement required be agreed and that a project plan be submitted to the Board for consideration;
- (2) at the end of each year a wider Partnership event be held, including the Area and Theme Groups and Parish Councils.

ITEMS FOR INFORMATION

6 NY Local Area Agreement (2008-11) End of Year Performance Report

Neil Irving, NYCC, provided an update on the performance of the key LAA targets of relevance to Hambleton LSP highlighting areas of good performance and any areas of concern.

Agreed:

That the report be noted.

7 PCT's Clinical and Service Strategic Review for Hambleton & Richmondshire and New PCT Locality Structure

Kate Needham provided an update on the outcomes of the Hambleton & Richmondshire Review of Services and identification of areas where the LSP could add value in implementing the recommendations.

Agreed:

That the report be noted and that regular update reports be submitted to the Board/Health theme group.

8 Report of the Executive Group

Sam Swinbank presented the report of the Executive Group updating partners on the work of the Theme and Area Groups and highlighting particular issues raised by the Executive Group.

Agreed:

That the report be noted.

12 HSP Budget Update – May 2009

Sam Swinbank presented the Budget Update report which informed the Board of the core budget and second homes discount funding available.

Agreed:

That the report be noted.

13 Any Other Business

Seamus Breen reported that the North Yorkshire Strategic Commissioning of the Voluntary Sector was undertaking a consultation exercise and that a report would be submitted to the Board for consideration.

14 Dates and Times of Next Meetings – all 10.00am start

24 September 2009

10 December 2009

All meetings to take place at Broadacres HQ.