



**Minutes of meeting held on Thursday 19 March 2009 at Broadacres HQ, Northallerton**

**Present:** Hazel Kirby – Hambleton Local Development Agencies (In the Chair)  
Gary Hughes - IDeA  
Peter Simpson – Hambleton District Council  
Mick Jewitt – Hambleton District Council  
Sam Swinbank – Hambleton District Council  
Councillor Arthur Barker – Hambleton District Council  
Councillor Bob Baker – Hambleton District Council  
Paul Lightfoot - Broadacres  
Kevin Holt – Hambleton & Richmondshire Rural Transport & Access Partnership  
Neil Irving – North Yorkshire County Council  
Colin Bailey – North Yorkshire Learning Partnership  
David Porter – Yorkshire Forward  
David Bramhall – North Yorkshire Probation Board  
Rosemary Taylor – Safer Communities Theme Group Chair  
Councillor C Les – North Yorkshire County Council  
Jean Wooler – Hambleton Forum for Voluntary Organisations  
Lindsay Ross – Thirsk Regeneration Initiative  
Mike Barningham – Bedale and Area CIP Group  
Richard Clayton – South Tees Hospitals NHS Trust  
Andrew Everitt – North Yorkshire Police  
Phil Kirby – Primary Care Trust  
Dennis Davies – 4<sup>th</sup> Regt RA

**Apologies:** Jo Gillespie - Government Office Yorkshire and Humber  
David Fraser – Government Office Yorkshire and Humber  
David Kerfoot – Kerfoot Group Ltd (Chair)  
Seamus Breen – North Yorkshire County Council  
Mike Riby – Environment Agency  
Rev Michael Webster – Churches Together in Northallerton & District  
Javad Ali, North Yorkshire Police  
Simon Firth, Environment Agency  
Councillor John Fletcher, NYCC  
Kirk Lester, RAF Leeming  
Sarah Robinson, Rural Action Yorkshire  
Gary Hardman – NHS North Yorkshire and York  
Susan McDonnell – Hambleton District Council

**1 Introductions and Apologies**

The Chair welcomed everyone to the meeting and for the purposes of new members in attendance, asked those present to introduce themselves. The Chair, on behalf of the Board, congratulated David Kerfoot on receiving his MBE.

## **2 Minutes of the meeting held on Friday 9 January 2009 and Matters Arising**

The minutes were confirmed as a correct record.

### Youth Centre Sustainability and the Role of the NYCC Integrated Youth Service

Sam Swinbank advised the Board that the issue had been passed to the LSP Children & Young People sub-group to consider.

### Migrant Workers Welcome Pack

The Migrant Workers Welcome Pack would be discussed at the Business Forums at the meetings held in April and feedback would be provided to the Board.

### Sustainable Communities Act 2007

Neil Irving advised the Board that only a small number of responses had been received in relation to the 'community call for proposals' but that responses could still be forwarded until 31 March.

## ***ITEMS FOR DECISION***

### **3 Report of the Executive Group**

Mick Jewitt presented the report of the Executive Group updating partners on the work of the Theme and Area Groups and highlighting particular issues raised by the Executive Group.

#### **(1) CAA Self Evaluation**

The Executive Group had considered the draft Gap Analysis Improvement Plan and had added further detail how actions would be progressed, including the role and involvement of the Theme and Area Groups. This was also considered in conjunction with Item 4 on the agenda.

#### **(2) Area Group Issues**

##### **(a) Rutson Hospital, Northallerton**

The Board were advised that there may be an opportunity for a number of projects in the Northallerton Community Plan/RMT Masterplan to benefit from the relocation of health services in central Northallerton. The Rutson Hospital had become empty and if no longer required for health purposes could be a useful site for a number of projects included within the plans.

##### **Agreed:**

That the Board support an investigation into the acquisition of the Rutson Hospital for the community.

##### **(b) Yorkshire Comedy Festival**

Thirsk Regeneration Initiative was developing a Comedy Festival which would be held in venues across Thirsk and would run for one week commencing 17 July 2009. The Festival would be run every year and it was hoped it would achieve regional recognition by 2012. A draft

timetable had been agreed and consultation was underway with key partners including RANY, the World of James Herriot and the Darlington & Stockton Times. If successful the aim was to get the festival included in the London 2012 UK-wide Cultural Olympiad – a cultural programme which would feature a mix of projects in which a range of communities were taking part. The Group had agreed to share further information on this with the Theme and Area Groups.

**Agreed:**

That the proposal be noted and partners encouraged to raise awareness of it through their own networks.

(c) Health

It had been reported by the Healthy Theme Group that there were a number of “hotspot” wards in Hambleton which fell among the 20% highest in England for teenage pregnancy rates. There was a lot of work going on locally in particular targeting ‘at risk’ groups and providing free training for front line workers who work with young people. Free resources were also available both for young people and parents on sexual health issues.

**Agreed:**

LSP Partners were encouraged to promote the availability of training and resources as appropriate. Further clarification was being sought on the location of hotspots to enable targeted activity in those communities.

(d) HSP Development Officer

It was reported that the Development Officer fundraising total to date for 08/09 was £758,324 and that 2 events were due to be held aimed at rural community and voluntary groups – Delivering Youth Activities in Rural Areas, 24 March at Appleton Wiske Village Hall and on 1 April Fundraising for Schools at Thirsk Racecourse.

(e) Data Sharing

It was reported that the Places Survey results were now available and would be published shortly. The outcomes would be reported to the next meeting.

#### **4 Comprehensive Area Assessment (CAA)**

Sam Swinbank provided an update on the national position regarding CAA. Sam reported that the final guidance had been issued and that events had been held by the Local Government Association, at which Sam spoke about the ‘Hambleton experience’. David Kerfoot had attended an East Of England event which had been very useful for networking, passing on information on how to prepare for the self assessments and giving guidance on whether they should be undertaken.

Sam reported that, following consideration of the Improvement Plan at the January meeting, the Executive Group had considered how to take the Gap Analysis Improvement Plan forward and this was detailed in the document attached to the agenda.

Gary Hughes, IDeA and the Peer Review Team Leader, provided an introduction to the Peer Review process and a copy of the draft Peer Review timetable had been circulated and comments were welcomed. Gary provided information on the Peer Review Team that would be carrying out the review over three days from 21 to 23 April 2009.

**Agreed:**

That the Board forwards any comments on the draft timetable by Friday 10 April.

**5 Comprehensive Area Assessment (CAA) - NYSP Self Evaluation**

Neil Irving, NYCC, provided an update on the work undertaken so far on the North Yorkshire Self Assessment Evaluation and sought comments from the Hambleton LSP.

Peter Simpson commented that from a District Council based LSP perspective it was important that the self evaluations already undertaken, or a summary, be included within the NYSP Self Evaluation. It was acknowledged that this would be a challenge.

It was recognised that the Hambleton LSP would need to feed into the NYSP self evaluation on an ongoing basis and continued feedback to the wider group on experiences of the peer review process would be useful.

**Agreed:**

That the report be noted and the mechanism for reflecting the key messages from the Hambleton LSP Self Evaluation and on-going LSP engagement with the NYSP North Yorkshire Self Evaluation be agreed.

**6 Responding to the Economic Downturn and  
8 Regional Pledge**

Peter Simpson presented a report which introduced discussion on the impact of the economic downturn on Hambleton District, raised awareness of work being developed around this and sought agreement on how the LSP should respond. A copy of a Regional Pledge promoted to all Councils by Local Government for Yorkshire and the Humber was attached to the report.

Councillor Barker informed the Board that the Police and Fire Authorities, as well as all the District Councils and County Council had signed up to the Pledge.

**Agreed:**

That:-

- (a) the Regional Pledge and actions taken be supported by the LSP Board and that discussion takes place at the Prosperous Theme Group around actions that the LSP Board can work in partnership on and develop an LSP response;
- (b) that Responding to the Economic Downturn be included as an agenda item for a future meeting in 6 months time.

## **7 LDF Allocations and Infrastructure Plan**

Mick Jewitt provided an update in relation to the implementation of the Local Development Framework (LDF) and the wider role of the LDF. New legislation and guidance had been introduced in July 2008 regarding the role of the LSPs and a new infrastructure plan had been produced. Mick asked the Board to consider the setting up of an LSP Infrastructure Group. The Terms of Reference for the Group would be submitted to the next meeting of the Board but would be circulated in advance for information.

### **Agreed:**

That the setting up of an LSP Infrastructure Group be agreed and the Terms of Reference and membership be submitted to the next meeting for consideration.

## **9 LSP Chair**

Peter Simpson provided an update in relation to the position of Chair for the Board. David Kerfoot had given notice prior to the last AGM that he would not be seeking re-election having undertaken a three year term in line with his original commitment to the partnership.

Rosemary Taylor, Chair of the Community Safety Partnership, had agreed to take on the role. Peter sought agreement from the Board to a transitional period for the handover and appoint Rosemary as Chair Designate which would give her the necessary authority to start to hold the reins as part of the handover and working with the current Chair.

### **Agreed:**

That Rosemary Taylor be appointed as Chair Designate to the partnership.

## ***ITEMS FOR INFORMATION***

## **10 Hambleton Safer Neighbourhoods Policing Structure**

Andy Everitt, NY Police, informed the Board that he had been appointed as Hambleton Police Commander with effect from 1 April 2009 and provided an update in relation to the new Policing Structure in Hambleton. He reported that there were also 3 new Inspectors. There would be a lot of opportunity for the Police to become more involved in the Area and Theme Groups in the future.

Andy informed the Board that there were three main key priorities: a Policing Pledge; citizen focused policing and public confidence / reassurance. In general terms a 'Team Hambleton' approach would be taken in response to local issues to maximise the use of available resources.

### **Agreed:**

That the report be noted.

## **11 HSP Budget Update – March 2009**

Sam Swinbank presented the Budget Update report which informed the Board of the core budget and second homes discount funding available.

**Agreed:**

That the report be noted.

**12 Any Other Business**

PCT

Phil Kirby advised the Board that a report would be submitted to the next meeting regarding the outcomes of the PCT's Clinical and Service Strategic Review for Hambleton & Richmondshire.

Broadacres

Paul Lightfoot informed the Board that it was hoped that the women's' refuge would be complete by the end of April and operational by July 2009.

**13 Dates and Times of Next Meetings – all 10.00am start**

25 June 2009 (AGM) (any comments on format to be forwarded to Sam Swinbank)

24 September 2009

10 December 2009

All meetings to take place at Broadacres HQ.