



**Minutes of meeting held on Thursday 10 December 2009 at Broadacres HQ, Northallerton**

**Present:** Rosemary Taylor (Chair)  
Peter Simpson – Hambleton District Council (HDC)  
Sandra Walbran - HDC  
Sam Swinbank – HDC  
John Matthews – HDC  
Seamus Breen – Adult and Community Services, North Yorkshire County Council  
Neil Irving – North Yorkshire County Council (NYCC)  
Councillor David Blades – NYCC  
Rev Michael Webster – Churches Together in Northallerton & District  
Jean Wooler – Hambleton Forum for Voluntary Agencies and CAB  
Lindsay Ross – Severfield Rowen PLC and HLSP Business Forum  
Chief Inspector Andy Everitt – North Yorkshire Police  
Norman Griffin – Governor NMYOI Northallerton  
Dave Charlton – HMYOI Northallerton  
Kirk Lester – RAF Leeming  
Amanda Brown – North Yorkshire and York PCT  
Yvonne Rose – Bedale Community Forum  
Paul Lightfoot – Broadacres  
Mal Austwick – North Yorkshire Fire and Rescue Service  
Hazel Kirby – Hambleton Association Local Development Agencies  
Councillor Carl Les – Police Authority  
Ken Blackwood - Northallerton & Villages Community Plan Forum  
Sue Maddison – North Yorks DAT  
David Bramhall – North Yorkshire Probation Board

**Apologies:** Councillor Arthur Barker – Hambleton District Council  
Chief Superintendent Javad Ali, North Yorkshire Police  
David Fraser - GOYH  
Fred Hutchinson – RAF Linton-on-Ouse  
David Kerfoot – Kerfoot Group Ltd  
David Porter – Yorkshire Forward  
Kevin Holt – Hambleton & Richmondshire Rural Transport & Access Partnership

**1 Introductions and Apologies**

The Chair welcomed everyone to the meeting and for the purposes of new members in attendance, asked those present to introduce themselves.

**2 Minutes of the meeting held on Thursday 24 September 2009 and Matters Arising**

The minutes were confirmed as a correct record. There were no matters arising.

### **3 Chairman's Report**

The Chairman provided an update on her work undertaken since the last meeting, together with a breakdown of activities she had been involved in.

A number of key issues were highlighted including the Prevent Seminar on Counter terrorism and extremism, the proposed development of the Rutson Hospital Site and the proposal made for a hospice in Northallerton. It was reported that this had been discussed at the Healthy Theme Group and the PCT had agreed to undertake a needs analysis.

#### **Agreed:**

That:-

- (1) the report be noted;
- (2) the final version of the Prevent Action Plan outlining what partners need to do to raise awareness be circulated.

### **ITEMS FOR DISCUSSION**

#### **4 LSP Improvement Plan – Task and Finish Group Update**

An update was provided on the 4 improvement priorities of Communication, Performance Management, Climate Change and Inequalities to help discussion regarding the next stages of development.

#### **Agreed:**

That the current position in relation to the 4 improvement priorities be noted and the 'Next Steps' outlined be agreed.

### **ITEMS FOR DECISION**

#### **5 Report of the Executive Group**

Sandra Walbran, HDC, presented the report of the Executive Group which updated partners on the work of the Theme and Area Groups and highlighted particular issues raised by the Executive Group.

##### **(1) LSP Improvement Plan**

The Executive Group received an update on the LSP Improvement Plan and agreed that Communications and Performance Management were key issues for them to consider in the future.

The Executive Group agreed that the Partnership Structure and future role of the Executive Group would be a significant piece of work and linked into the review of the Community Plan. A SWOT analysis of the Executive Group would be completed and the Theme and Area Groups would be asked to consider what worked well currently, what could be improved and what was missing. This would be reported to the Board in April 2010.

**Agreed:**

That the approach of the Executive Board regarding the LSP Improvement Plan and the Partnership Structure and future role of the Executive Group be agreed and a further report submitted as appropriate.

**(2) Review of the Community Plan**

The Executive Group discussed the process for the review of the Community Plan which would take place in 2010 and agreed that each group had an important role to play in the view and each individual had a responsibility to feedback into their own organisation.

The need to ensure that rural issues were sufficiently reflected in the Plan was also noted.

**Agreed:**

That the position be noted.

**(3) Theme and Area Group Issues**

In relation to Easingwold, the Group expressed that an area for concern was telecommunications in rural areas in relation to the mobile phone coverage and access to Broadband for both leisure and business purposes and wished this to be discussed at the Board to assist them in identifying what work was taking place to address this issue at a strategic level.

**Agreed:**

That access to broadband was a strategic imperative for future prosperity and as such NYNET should be invited to attend a future meeting of the Board to provide the information regarding services that can be provided.

**(4) Other Issues**

HSP Development Officer – this was the subject of a separate report on the agenda.

NYCC Community Fund (Second Homes Funding) – NYCC had developed a proposal to make improvements in the way the North Yorkshire Community Fund was administered to improve communication and speed up decision making. This would help to ensure that Area Committees were better informed about the priorities and outcomes and that decisions about grants were taken more quickly.

**Agreed:**

That the approach and the Board's role regarding improving communication and decision making in relation to the NYCC Community Fund be noted.

**6 2010 Financial Position**

Sam Swinbank presented a report providing an update on the LSP budget and seeking agreement to proposed funding commitments for 2010/11.

In relation to the future funding of the LSP Development Officer Post, it was agreed that partners would be approached with a view to securing future funding for the post. It was noted that there would be a shortfall of £14,497. Following discussion with NYCC regarding future Second Homes funding for the LSP, it had been agreed that a bid could be made in 2010/11 for the shortfall for the LSP Development Officer post on condition that an appropriate exit strategy must also be in place and provided with the application.

**Agreed:**

That:-

- (1) a funding allocation of £5k for the LSP work on Communications be agreed;
- (2) a funding allocation of £5k for the review and publication of the Hambleton Community Plan in 2010/11 be agreed; and
- (3) that all partners consider their responsibility toward the funding of the Development Officer post
- (4) that an application be made to NYCC second homes for the funding shortfall for the Development Officer post.
- (5) that the core funding be used to fund the second year of the post providing the exit strategy for second homes funding.

**7 Review of the Hambleton Community Plan 2006-2011**

Sandra Walbran, HDC, presented a report which outlined the process for the review of the Hambleton Community Plan and sought views from the Board on the proposed scope, timetable and involvement of partners. Agreement of a budget allocation of £5,000 to cover the costs associated with the review had been agreed in conjunction with Item 6 above.

**Agreed:**

That the process for the review of the Hambleton Community Plan and associated resources of £5,000 previously agreed be endorsed.

**8 Future of NYSP Partnership – Consultation Paper**

Neil Irving, NYCC, presented a report which reviewed the efficacy of the current arrangements for the NYSP partnership which sought views from the Hambleton LSP as a member of the NYSP partnership on whether and how these arrangements should be improved or changed.

**Agreed:**

That:-

- (1) it be recommended that Option 3, to scrap the Partnership meeting, giving the NYSP Executive the authority to agree the SCS and LAA, be submitted as the favoured option from the Board.
- (2) HDC take the LSP views to the NYSP Executive.

## ITEMS FOR INFORMATION

### 9 Hambleton Strategic Business Forum

Lindsay Ross, Severfield Reeve, submitted a report which provided an update on the establishment of the Hambleton Strategic Business Forum. Its inaugural meeting was held on 13 November 2009 and there were 11 representatives from leading Hambleton businesses in attendance who met with Councillor Arthur Barker and Peter Simpson, HDC.

It was agreed that a number of issues discussed during the LSP Board meeting could be included on the agenda for future meetings – including the review of the community plan, broadband, climate change and communications.

#### **Agreed:**

That the report be noted.

### 10 Development of Area Profiles

John Matthews, HDC, presented a report which outlined progress to date on the development of Area Profiles and sought views from the Board on the provision of information and future engagement of partners.

#### **Agreed:**

That the current position be noted.

### 11 NY LAA Performance Update 2009/10

Neil Irving, NYCC, presented a report which provided an update on the LAA targets of relevant to the LSP as the end of 2009/10 Quarter 2.

#### **Agreed:**

That the report be noted and that future reports include further details on the issues specific to Hambleton.

### 12 Any Other Business

CAA Results – Peter Simpson reported that North Yorkshire County Council and Hambleton District Council had received a rating of “Performing Well” in the recent Comprehensive Area Assessment.

In addition in relation to the ‘Area Assessment’ which was not scored North Yorkshire had received a positive assessment with a green flag for helping older vulnerable people keep their independence and no red flags.

Further details are available on the one place website, [www.direct.gov.uk/oneplace](http://www.direct.gov.uk/oneplace).

### 13 Dates and Times of Next Meetings – all 10.00am start

29 April 2010  
29 July 2010

28 October 2010  
27 January 2011

All meetings to take place at Broadacres HQ (certain finish time 12 noon).