



**Minutes of meeting held on Friday 9 January 2009 at Broadacres HQ, Northallerton**

**Present:** David Kerfoot – Kerfoot Group Ltd (Chair)  
Mick Jewitt – Hambleton District Council  
Yvonne Castle – Hambleton District Council  
Sam Swinbank – Hambleton District Council  
Susan McDonnell – Hambleton District Council  
Councillor Arthur Barker – Hambleton District Council  
Councillor Bob Baker – Hambleton District Council  
Paul Lightfoot - Broadacres  
Kevin Holt – Hambleton & Richmondshire Rural Transport & Access Partnership  
Neil Irving – North Yorkshire County Council  
Colin Bailey – North Yorkshire Learning Partnership  
David Porter – Yorkshire Forward  
David Bramhall – North Yorkshire Probation Board  
Jo Gillespie - Government Office Yorkshire and Humber  
Rosemary Taylor – Safer Communities Theme Group Chair  
Councillor C Les – North Yorkshire County Council  
Jean Wooler – Hambleton Forum for Voluntary Organisations  
Mike Riby – Environment Agency  
Mark Grange – North Yorkshire Police  
Sue Maddison – North Yorkshire DAAT

**Apologies:** Peter Simpson – Hambleton District Council  
Hazel Kirby – Hambleton Local Development Agencies  
Seamus Breen – North Yorkshire County Council  
Alan Hayes – Business Support and Development  
Rev Michael Webster – Churches Together in Northallerton & District  
Sara Robinson - Yorkshire Rural Community Council  
Chris Stark – North Yorkshire Fire and Rescue Service  
Phil Kirby – Primary Care Trust  
Katie Needham – North Yorkshire and York PCT  
Staff Sergeant Chapman – Topcliffe  
Richard Clayton – South Tees Hospitals NHS Trust  
Mike Barningham – Bedale and Area CIP Group  
Ken Blackwood – Northallerton & Villages Community Plan Forum  
Mark Scott – Environment Agency

**1 Introductions and Apologies**

The Chair welcomed everyone to the meeting and introduced new members who were in attendance.

**2 Minutes of the meeting held on 25 September 2008 and Matters Arising**

The minutes were confirmed as a correct record and there were no matters arising.

## **ITEMS FOR DECISION**

### **3 Report of the Executive Group**

Mick Jewitt presented the report of the Executive Group updating partners on the work of the Theme and Area Groups and highlighting particular issues raised by the Executive Group.

#### **(1) Future Funding of the Development Officer Post**

The Executive Group recognised the significant impact made to the number of successful community-led projects supported by the Development Officer and the clear 'value for money' this post represented. The Executive Group proposed that the LSP Board considered whether to continue to fund the Development officer Post full time for a further year at a cost of £43,720k and whether to establish a task and finish group of key funding partners to consider how the post could be mainstreamed from 2010/2011 onwards to ensure the post was sustained over the longer term.

#### **Agreed:**

That:-

- (1) the Board agree to continue to fund the Development officer Post full time for a further year at a cost of £43,720k;
- (2) a task and finish group be established of key funding partners to consider how the post could be mainstreamed from 2010/2011 onwards to ensure the post is sustained over the longer term; and
- (3) the task and finish group report back the LSP Board with recommendations to the June 2009 meeting.

#### **(2) Youth Centre Sustainability and the Role of the NYCC Integrated Youth Service**

Given the high number of youth centres/cafes and outreach provision being established across Hambleton, serious concerns had been expressed over the long term sustainability and co-ordination of youth facilities. The LSP Executive Group asked the Board to consider exploring at a strategic level the development and co-ordination of a District-wide 'support model' for young people.

#### **Agreed:**

That in order to ensure these facilities remain sustainable the Board encourage statutory organisations, in particular NYCC Integrated Youth Services, to explore at a strategic level the development and co-ordination of a District-wide 'support model' for young people.

#### **(3) The Change4Life Movement – Eat Well, Move More and Live Longer**

Change4Life is a new initiative, supported by the Department of Health, which aimed to improve children's diets and levels of activity so reducing the threat to their future health and happiness. Change4Life was calling on a host of national, regional and local partners – from within government, health care, the media and the commercial and voluntary sectors to help. The Department of

Health was communicating with people who worked directly with at-risk young families in healthcare and the community to tackle obesity and would work with partners to develop and support new initiatives. The Executive Group asked that the Board encourage partners to adopt the Change4Life marketing campaign and to raise the profile of the campaign through existing employer networks. Information can be found at [www.nhs.uk/change4life](http://www.nhs.uk/change4life)

**Agreed:**

That the Board encourage partners to adopt the Change4Life marketing campaign and to raise the profile of the campaign through existing employer networks.

**4 Comprehensive Area Assessment (CAA)– Hambleton LSP Self Evaluation**

Sam Swinbank presented a report on the findings of the completed self evaluation document highlighting progress of the LSP to date, planning for the future and a Draft Action Plan for consideration.

Yvonne Castle expressed thanks to all those partners who had helped finalise the finished document. YC outlined the 'next steps' and sought consideration of a series of recommendations to determine the way forward.

**Agreed:**

That:-

- (1) the Board agrees to a Peer Challenge;
- (2) the Board agrees to the funding required for the Peer Challenge, which would be approximately £8,000 and will be provided by Hambleton District Council;
- (3) Hambleton District Council would lead on setting up the timetable for the Challenge Team;
- (4) the timescale to commence for an on-site period within April 2009 be agreed;
- (5) the current process to action the improvement priorities for the Theme Groups and the Area Groups be reaffirmed through the Executive Group;
- (6) the recommendations in the draft plan to address the gap analysis be approved, subject to the comments raised at the meeting, with a report on progress at the next Board meeting

**5 Draft NYSP Framework for Community Engagement and Neighbourhood Management - Consultation**

Neil Irving, NYCC, provided an update on the draft NYSP framework and asked the Board to respond to the five questions in the feedback form.

**Agreed:**

That the report be received and Board Members be encouraged to respond to the feedback form.

## **ITEMS FOR INFORMATION**

### **6 Migrant Workers Welcome Pack**

Neil Irving, NYCC, reported that the Migrant Workers' Pack was now available in 20 different languages. The pack was also available on the NYSP website. NI reported that the pack was updated monthly. It was therefore advisable to create a live link from individual websites in order to ensure the pack which was downloaded was current and up-to-date. NI encouraged the Board to provide feedback on the pack.

In order to disseminate the information regarding the pack it was suggested that an agenda item be placed on all business forum agenda for their next meetings.

#### **Agreed:**

That an item be included on the next agenda of the business forums on the Migrant Workers' Pack.

### **7 Police Support for Local Events**

Mark Grange, North Yorkshire Police, outlined the current situation in relation to Police support for local events. MG reported that support for local events, through the Safer Neighbourhoods teams, was provided free of charge. However, when requests were made to provide a service, such as security, crime and disorder and traffic control, a charge would be made in accordance with the Operational Planning Policy.

#### **Agreed:**

That the report be noted.

That once the policy is agreed feedback is provided to the LSP Area Groups in relation to specific issues raised about community events

### **8 HSP Budget Update – December 2008**

Susan McDonnell presented the Budget Update report which informed the Board of the core budget and second homes discount funding available.

#### **Agreed:**

That the report be noted.

### **9 Any Other Business**

#### **Sustainable Communities Act 2007**

Mick Jewitt, HDC, reported that 7 District Councils and the County Council had agreed to work together on the Act and that a 'community call for proposals' had jointly been issued with a closing date of 31 March 2009. Councils then had until 31 July 2009 to develop and send in proposals to Government. MJ asked the Board to consider establishing a panel to look at the proposals. It was suggested that the Theme Groups and Area Groups consider the proposals.

**Agreed:**

That the LSP Theme and Area Groups be requested to consider the proposals.

Lifestyles Survey

Rosemary Taylor, Safer Communities Theme Group Chair, reminded the Board that the lifestyles survey could be accessed via [www.greatdrinkdebate.co.uk](http://www.greatdrinkdebate.co.uk) and that responses could be sent until the end of January.

**10 Dates and Times of Next Meetings – all 10.00am start**

19 March 2009  
25 June 2009 (AGM)  
24 September 2009  
10 December 2009

All meetings to take place at Broadacres HQ.